



Casa Clubs Application Form

Only fully completed application forms will be considered for the interview stage.

Position Applied For:

PERSONAL DETAILS:

Title: Mr, Mrs, Miss, Other

First Name(s):

Last Name(s):

Address:

Post Code:

Email Address:

Date of Birth:

Age:

Nationality:

Marital Status:

Tel No Day:

Eve:

National Insurance Number:

Do you own a driving license? Yes/No

Please state the number of absences from work due to sickness during the past twelve months:

Do you have any medical or disabilities that we need to be aware of? Yes/No

ASYLUM & IMMIGRATION ACT 1966

Are you eligible to work in the UK? Yes/No

Do you have any restrictions on taking up employment in the UK? (If yes, please provide details):



PRESENT OR MOST RECENT EMPLOYMENT

Position:

Company / Organisation:

From :

To :

Period Of Notice Required :

Current Salary & bonus:

May we contact you at work? Yes / No

Do we need to be Discreet? Yes / No

Please explain your reasons for leaving this job:

Please give a full description of your duties and responsibilities:



PREVIOUS EMPLOYMENT HISTORY- *please start with your next most recent employer*

From	To	Employer	Position/Duties	Salary

EDUCATION - QUALIFICATIONS & COURSES

From	To	School/College	Qualifications

Positions of Responsibility Held / Voluntary Work

Organisation	Date	Duties/Responsibilities

HOBBIES & INTERESTS: Please give a brief description (*)



SAFEGUARDING CHILDREN

We are committed to Safeguarding our children, how will you help with this?

Do you have any knowledge of the Early Years Foundation Stage?

Do you have any knowledge of the Play work principles?

Please use this space to explain what attracted you to this position and how you think your skills and experience make you a suitable candidate. (Please refer to attached job description). (You may continue on a separate sheet if you wish).



REFEREES

Please give the **names, addresses and telephone numbers** of 4 relevant referees and state in what capacity they know you. *(References should ideally be business or professional contacts, able to comment on your abilities/experience)*

Name:

Name:

Address:

Address:

Postcode:

Postcode:

Tel:

Tel:

Email:

Email:

How do you know them:

How do you know them:

Name:

Name:

Address:

Address:

Postcode:

Postcode:

Tel:

Tel:

Email:

Email:

How do you know them:

How do you know them:

Referees will be contacted before an offer of employment is made.

Do we need to contact you first? Yes/No



REHABILITATION OF OFFENDERS ACT 1974 (exception) Order 1975

The position for which you are applying involves contact with children and is exempt from the rehabilitation of offenders Act 1974 and all subsequent amendments (England & Wales). For this position you are not entitled to withhold information about police cautions, bind-overs or any criminal convictions that include any that would otherwise be considered 'spent' under the Act.

Are you living or sharing a house with someone who has a criminal conviction? Yes/No

Have you ever been convicted of a criminal offence or 'bound-over' or given a caution? Yes/No

(if yes please give details) Please send information on your conviction in a sealed envelope marked private & confidential this will only be opened if you are invited to an interview.

Do you hold a Disclosure Barring Service (DBS) Certificate? Yes/No

NON-EC NATIONALS ONLY:

Do you need a work permit to work in the UK? Yes/No Expires:

Declaration- please read carefully

For the purpose of the Data Protection Act 1998, I consent to the information contained on this form and any information received by or on behalf of Casa Clubs relating to subject matter on this form, being processed by them in administering the recruitment process.

I declare that the information I have given on this form is complete and accurate and that I am not banned or disqualified from working with children nor subject to any sanctions or conditions on my employment imposed by The Independent Safeguarding Authority, The Secretary of State or regulatory body. I understand that to knowingly give false information, or to omit any relevant information, could result in the withdrawal of any offer of employment and possible criminal prosecution.

Signature _____ DATE _____

Print Name _____

Please return this form to:

Casa Clubs Ltd
Rangefield Court
Farnham Trading Estate
Farnham
Surrey
GU9 9NP

If you require further information please call 01252 727000